

Effective Date: May 1, 2009

Date(s) of Revision: March 6, 2009

References: Donation procedures

Board Approval:

As a non-profit 501(c)(3) organization, Dillon International welcomes all donations to assist us in our mission to make a better life for children.

Dillon International does not actively solicit donations from adoptive families who are in any stage of the adoption process. Due to the confidential and sensitive nature surrounding the adoption process, all donations which do come from in-process families have safeguards in order to protect our adoptive families as well as the agency. All donations are considered confidential and any information associated with a donation is not shared with the social work staff.

This policy is to protect adoptive families and the agency from the perception of compromise during the adoption evaluation process.

Safeguards:

- All donation records for our in-process adoptive families are available only to the Development and Accounting teams. Staff members working directly with families during the adoption process are unable to access these records.
- The Charitable Contributions Policy is made available on both the adoption and humanitarian websites as well as in our Policy & Procedure Bulletin for incoming adoptive families.
- All donation receipt letters to in-process families include a statement as to the confidential manner in which we handle each donation.